

# Friendly Letter Draft Sample

january 10, 2008

Dear Ms. Principal

I am writing to tell you about some of the exciting things that are going on in our classroom. The students are working hard on their animal picture books. They have a lot of details and really great drawings. Last week we made snow cones with real snow and maple syrup! soon a visitor is coming to our class to tell us all about life in Japan. Now you can see why I am so excited about our class.

Sincerely,

Mr. Goodteacher

(There are five errors in this passage.)

January should be capitalized

missing comma after Ms. Principal

missing period after classroom

Soon should be capitalized

Sincerely should be in line with the date and the signature



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